

FOOD VENDOR INFORMATION

This is a street fair (closed to motorized traffic)

PLEASE READ CAREFULLY! Food Vendor Spaces are very limited!

WHERE: Outdoors at Port Canaveral Cove Marketplace

WHEN: Saturday, October 22nd, 2011 – 10am to 9:00 pm

FEE FOR ALL FOOD VENDORS: The cost is \$75.00 per 10'x12' space.

DEADLINE FOR FLAVORS OF THE PORT: September 23rd, 2011

DEADLINE FOR ALL OTHER FOOD VENDORS: September 23rd, 2011

• HOURS/CHECK-IN & SETUP

1. Saturday - 10am to 11:00pm / Setup time is between 7:00 am & 9:00 am
2. Check in point is at the PCA ticket booth/tent

• RULES & REGULATIONS

1. No food or drinks may be sold unless you are a qualified Food Vendor.
2. Food Vendors must be licensed food & beverage restaurant, hotel, caterer, attraction, or organization.
3. Food Vendors will be on a cash sale basis. The Association will not collect monies on behalf of the Vendors nor sell tickets to be redeemed at the Food Vendor's tents.
4. As a suggestion, and because this worked so well last year, menu selections should be sample items valued between \$2.00 & \$7.00 each. We request that all menu items be coordinated through the Association so that we might guarantee a variety of offerings to the festival participants.
5. All food vendors must supply their own paper products, serving utensils, chafing dishes, sterno or other means of cooking. **NO GREASE OR OPEN FLAMES UNDER ANY TENTS!**
6. Each Food Vendor should have fire extinguisher **2a10bc** which is certified for all types of kitchen/cooking fires.
7. Space sizes are 10' x 12' (approx) and will be marked on your site map and on the space. Bring your own tables, chairs & power. There will be one main tent provided this year for the Flavors participants. **POWER WILL BE PROVIDED!**
8. Take all cardboard and empty boxes with you when you leave. Garbage cans will be picked up by the Association.
9. No animals please!

For more information, please contact:

Diane Petrocelli, Events Coordinator

Phone 321-514-8657

Email: dpetrocelli@visitportcanaveral.com Website: www.visitportcanaveral.com

REMEMBER: THE DEADLINE FOR SPACE IS SEPTEMBER 23RD, 2011!



PORT FEST 2011

Saturday, October 22nd, 2011

CRAFTER/RETAIL VENDOR INFORMATION

This is a street fair (closed to motorized traffic)

- **WHERE:** Outdoors at Port Canaveral Cove Marketplace
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- **WHEN:** Saturday, October 22nd, 2011 from 10:00 am to 9:00 pm
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- **FEE FOR ALL VENDORS:** The cost for is \$75 per 10'x12' space
- **DEADLINE FOR APPLICATION:** Friday, October 1st, 2011
- **HOURS/CHECK-IN & SETUP**

1. Saturday – 10:00 am to 9:00 pm w/setup time between 7:00 am & 9:00 am
2. The check-in point has been changed this year to the PCA ticket booth/tent..
3. The Fire Department Inspection is at 9:00 am, so ALL tents/booths must be set up and secure by then.
5. Food Vendors are expected to remain open until 9:00 pm.

• RULES & REGULATIONS.

1. Vehicles must be unloaded upon arrival and parked in designated areas immediately. **Please set up your booth after your vehicle has been removed to the parking lot.** No vehicles allowed in the service during event hours.
2. NO vehicles are allowed on the street before the end of the festival at 9:00 pm. **Please pack up your booth before bringing in your vehicle.**
3. Space sizes are 10' x 12' (approx) and will be marked on your site map and on the space. Bring your own tents, chairs & extension cords. Tents must be secured at each corner & meet all Fire Safety requirements. **POWER WILL BE PROVIDED!**
4. Take all cardboard and empty boxes with you when you leave. Garbage cans will be picked up by the Association.
5. No animals please!

For more information, please contact:
Diane Petrocelli, Events Coordinator
Phone 321-514-8657

Email: dpetrocelli@visitportcanaveral.com or Website: www.visitportcanaveral.com

PORT FEST 2011
SATURDAY, OCTOBER 22nd, 2011
VENDOR APPLICATION

(Please Print)

Business Name: _____

Contact: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone #: _____ **Alt #:** _____

Email: _____ **Resale #:** _____

Vendor Type/Participation: CRAFTER/RETAIL VENDOR FLAVOR OF THE PORT VENDOR
 FOOD/DRINK VENDOR

of spaces needed _____ (\$75 per space)

Please provide a full description of the items you will be selling: _____

Total Amount Enclosed: _____

Make checks payable & mail to:

Port Canaveral Association
c/o Diane Petrocelli
445 Dryden Circle
Cocoa, FL 32926

Applicant assumes full liability for any loss or injury resulting from participating in this event, and further agrees to hold the Port Canaveral Association (PCA), the Canaveral Port Authority, and the City of Cape Canaveral, its agents, contractors and property owners free from liability. All fees are non-refundable. All fire codes, laws, ordinances and regulations pertinent to health, fire prevention and public safety shall be strictly enforced. All health, fire and safety permits and resale numbers (as required by law and the Canaveral Port Authority) must be on file with the PCA prior to the event. In the event the Port Canaveral Fire Department requires fire retardant vendor tents and table coverings, vendor must comply.

Signature of Vendor/ Date

For PCA use only: Amt _____ Date Rec'd _____ CK/CA/MO _____ Confirmation _____ Space # _____